

**GOVERNMENT OF KHYBER PAKHTUNKHWA,**  
**COMMUNICATION & WORKS DEPARTMENT**

**APPLICATION FORM FOR ENROLMENT AS CONTRACTOR**

1. Category applied for \_\_\_\_\_

Name of Contractor / Form: \_\_\_\_\_

Address: \_\_\_\_\_

Initial the appropriate Box

i) Civil Works	<input type="checkbox"/>	vii) Pile Works & Bridge Substructure	<input type="checkbox"/>
ii) Road, Drainage and Retaining Structures	<input type="checkbox"/>	viii) Water Supply & Sanitation	<input type="checkbox"/>
iii) Carriage Works	<input type="checkbox"/>	ix) Bridge Super Structure	<input type="checkbox"/>
iv) Electrical Works	<input type="checkbox"/>	x) Air-Conditioning System	<input type="checkbox"/>
v) Supply of Buildings Materials & Stores	<input type="checkbox"/>	xi) Electronics Works	<input type="checkbox"/>
vi) Mechanical Works	<input type="checkbox"/>		

2. **DETAIL OF CONTRACTOR REGISTRATION FEE / CATEGORY**

Nomenclature of Category	Work Capacity (In Million)	Annual Fee (Rs)
PK – 1	No Limit	120,000/-
PK – 2	Upto Rs. 3000.000	90,000 -
PK – 3	Upto Rs. 1800.000	70,000/-
PK – 4	Upto Rs. 800.000	50,000/-
PK – 5	Upto Rs. 400.000	45,000/-
PK – 6	Upto Rs. 150.000	35,000/-
PK – 7	Upto Rs. 50.000	30,000 -
PK – 8	Upto Rs. 20.000	20,000/-
PK – 9	Upto Rs. 10.000	12,000/-
PK – 10	Upto Rs. 05.000	8,000/-

(Note for Electric works attach copy of valid license from the Electric Inspector)

Is your firm register or Limited Yes / No

3. If yes, attach copy of registration on article of association.

4. Are you approved Contractor of the Department or other Govt. Agency. Yes   
No

5. Details of capabilities resources and experience (attachment at page \_\_\_\_\_ )

5.1 Class of Business in which actually engaged.

Name of Business	Business Postal Address
i) _____	i) _____
ii) _____	ii) _____

6. If yes, give the name of Department with which enlisted, showing the limit of amount upto which you are authorized to tender.

1) \_\_\_\_\_ 2) \_\_\_\_\_  
3) \_\_\_\_\_ 4) \_\_\_\_\_

7. Existing organization of the Firm (Not for the Class Pk-09 and 10). give details of Managerial, Supervisory and Clerical Staff on the Roll of the Firm. The “Pk-01 to 07” Class - must have a Graduate Engineer (Civil) and “Pk-09 and 08” Class Contractor a Diploma Holder on its Roll.

Name	Father's Name	Designation	Identity Card No.

8. Plant and Equipment (not for Pk-10 Category). Give details of all Plant equipment owned by the Firm / Contractor

Type of Machinery	Mode / Year	Capacity	Make	Reg: No of Vehicle if any

9. **property and assets of the Contractor / Firm**

Details of immovable property duly countersigned by District Revenue Officer concerned.

Description of immovable property	Location	Estimated Cost.

10. Bank Account Shares saving certificates etc.: attached in support of the statement

Name under account held	Account No.	Name of Bank	Amount

11. **Previous Experience:**

Give list of Works executed in order of magnitude. Works carried out for more than 5 years old before the date of this application may not be listed.

Sl: No.	Name of Work	Name of Firm as entered in Contract Agreement	Date of commencement of works and its completion	Total Payment received (in Million)	Whether work executed independently or in partnership with other Contractor	Full address of Division / Deptt: with whom work has been carried out

12. **Income Tax Status.**

Are you an income tax assesses? Yes  No

12.1 If yes state and annex the last assessment year up to which you have paid

Assessment year \_\_\_\_\_

12.2 **Miscellaneous:**

(Give any further information)

13. Certified that the information given in this application form is correct to the best of my knowledge and belief and I further understand that in case any information is found to be incorrect later on. My enlistment is liable to be cancelled.

Signature of applicant (Contractor) with date \_\_\_\_\_

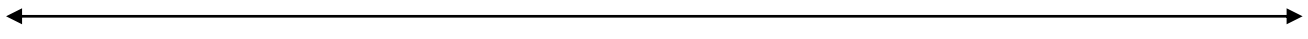
Postal Address: \_\_\_\_\_

\_\_\_\_\_

N.T.N. No. \_\_\_\_\_

N.I.C No. \_\_\_\_\_

Mobile No. \_\_\_\_\_



**FOR OFFICE USE ONLY:**

Approved

Not Approved

Category

**Signature of the Members of  
District Contractor's Enlistment Scrutiny Committee (District** \_\_\_\_\_

1. Name / Designation Stamp Date \_\_\_\_\_

2. Name / Designation Stamp Date \_\_\_\_\_

3. Name / Designation Stamp Date \_\_\_\_\_

4. D.C.E.S.C Meeting / Date \_\_\_\_\_

**REQUIREMENTS FOR ENLISTMENT IN C&W DEPARTMENT KHYBER PAKHTUNKHWA**

Requirements	PK-1	PK-2	PK-3	PK-4	PK-5	PK-6	PK-7	PK-8	PK-9	PK-10
<b>Work Limit</b> (Figures in Millions) ⇔	No Limit	3000.00	1800.00	800.00	400.00	150.00	50.00	20.00	10.00	5.00
<b>Annual Registration Fee</b>	Rs. 120,000	Rs. 80,000	Rs. 70,000	Rs. 50,000	Rs. 45,000	Rs. 35,000	Rs. 30,000	Rs. 20,000	Rs. 12,000	Rs. 8,000
<b>Immovable Property upto Value:</b>	30.000 M	25.000 M	20.000 M	15.000 M	10.000 M	10.000 M	6.500 M	4.000 M	3.000 M	2.000 M
<b>Bank Balance upto Rupees (Rs):</b> (in case of Firm or Ltd Account must be produced in the name of Company)	10.000 M	8.000 M	6.000 M	3.000 M	2.000 M	1.500 M	1.200 M	1.000 M	0.800 M	0.500 M
<b>Attested copy of Degree/Diploma, contact No. of Engineer and Pak Engg Council Certificate (Renewed)</b>	Degree Holder BE Civil 2-Nos Engineer	Degree Holder BE Civil 2-Nos Engineer	Degree Holder BE Civil 2-Nos Engineer	Degree Holder BE Civil Engineer	Degree Holder BE Civil Engineer	Degree Holder BE Civil Engineer	Degree Holder BE Civil Engineer	Degree Holder BE Civil Engineer	Diploma Holder Engineer	
<b>Undertaking of Engineer on (Rs. 100) Stamp Paper duly attested by Notary Public</b>	Required	Required	Required	Required	Required	Required	Required	Required	Required	
<b>List of Machinery on (Rs. 100) Stamp Paper attested by Notary Public</b>	Roller, Grader, Compressor, Dozer, Loader, Crushing Plant, Vibrator etc			Roller, Grader, Compressor, Dozer, Loader and Vibrator etc.				Roller, Grader and Compressor		
<b>List of Staff on (Rs. 100) Stamp Paper attested by Notary Public.</b>	Required	Required	Required	Required	Required	Required	Required	Required	Required	
<b>Works done/Completion Certificate attested by the Concerned XEN in case of Up-gradation</b>	From PK-2 to 1 100.00 M	From PK-3 to 2 80.000 M	From PK-4 to 3 50.00 M	From PK-5 to 4 40.000 M	From PK-6 to 5 35.000 M	From PK-7 to 6 25.000 M	From PK-8 to 7 15.000 M	From PK-9 to 8 6.500 M	From PK-10 to 9 5.000	
<b>In case of Firms/Companies Form-H &amp; Partnership Deed is provided</b>	Required	Required	Required	Required	Required	Required	Required	Required	Required	
<b>National Identity Card (N.I.C)</b>	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required
<b>Registration of Truck / Tractor etc.</b>	Required	Required	Required	Required	Required	Required	Required	Required	Required	

**INSTRUCTION:-**

- No. Bank Balance statement will be accepted in case the statement does not contain the full **Address & Telephone Number** of the Bank/Branch.
- The Graduate/Diploma holder Engineer, employed with the applicant (as the case may be) must appear in person at the time of documents submission or at a convenient date later on failing which the case will not be considered by the enlistment committee.
- The works completion certificate (where applicable) shall contain full designation of the certificate issuing authority alongwith the phone number of the office.
- The property certificate / Fard showing Value of property should have its proper **number / reference** from the **Revenue Office** concerned. The property certificate/Fard should not be more than **6-Months Old**.
- Submission of false/forged statements will make the applicant / contractor liable to cancellation of enlistment/black listing and criminal procedure under the Law, at any stage.